



# CABINET

2 December 2015

A meeting of the CABINET will be held on Thursday, 10th December, 2015, 6.00 pm  
in Committee Room 1 Marmion House, Lichfield Street, Tamworth

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## A G E N D A

### NON CONFIDENTIAL

**1 Apologies for Absence**

**2 Minutes of the Previous Meeting** (Pages 1 - 8)

**3 Declarations of Interest**

*To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.*

*When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.*

**4 Question Time:**

To answer questions from members of the public pursuant to Executive Procedure Rule No. 13

**5 Matters Referred to the Cabinet in Accordance with the Overview and Scrutiny Procedure Rules**

None

**6 Staffordshire Waste Partnership Memorandum of Understanding** (Pages 9 - 18)

(The Report of the Portfolio Holder for Housing and Waste Management)

**7 Exclusion of the Press and Public**

To consider excluding the Press and Public from the meeting by passing the following resolution:-

*“That in accordance with the provisions of the Local Authorities (Executive Arrangements) (Meeting and Access to Information) (England) Regulations 2012, and Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public”*

At the time this agenda is published no representations have been received that this part of the meeting should be open to the public.

**8 Service Charge Policy Update** (Pages 19 - 126)  
(The Report of the Portfolio Holder for Housing and Waste Management)

Yours faithfully



**Chief Executive**

*People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709264 or e-mail [committees@tamworth.gov.uk](mailto:committees@tamworth.gov.uk) preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.*

To Councillors: D Cook, R Pritchard, S Claymore, S Doyle and M Thurgood.



## **MINUTES OF A MEETING OF THE CABINET HELD ON 26th NOVEMBER 2015**

**PRESENT:** Councillor D Cook (Chair), Councillors S Claymore, S Doyle and M Thurgood

The following officers were present: Anthony E Goodwin (Chief Executive), John Wheatley (Executive Director Corporate Services), Rob Barnes (Director - Housing and Health), Andrew Barratt (Director - Assets and Environment), Stefan Garner (Director of Finance), Steve Pointon (Housing Strategy Manager), Stephen Lewis (Head of Environmental Health), Karen Adderley (Head of Partnerships and Commissioning), Claire Keeling (Housing Strategy Officer), Alison Knight (Housing Development and Regeneration Officer), Deborah Casey (Housing Strategy Officer), Natalie Missenden (Public Relations Officer) and Janice Clift (Democratic and Elections Officer)

**VISITOR:** Councillor A James

### **73 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor R Pritchard

### **74 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 5 November 2015 were approved and signed as a correct record.

*(Moved by Councillor S Claymore and seconded by Councillor S Doyle)*

### **75 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **76 QUESTION TIME:**

None

### **77 MATTERS REFERRED TO THE CABINET IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULES**

The Chair of Healthier and Safer Scrutiny Committee Councillor A James updated Cabinet on the proposals for DBS checking and that the members of Healthier

and Safer Scrutiny Committee had voted unanimously not to proceed with this any further.

## **78 QUARTER TWO 2015/16 PERFORMANCE REPORT**

The Leader of the Council provided Cabinet with a performance and financial health-check

**RESOLVED:** That Cabinet endorsed the contents of this report.

*(Moved by Councillor D Cook and seconded by Councillor S Doyle)*

## **79 DRAFT BASE BUDGET FORECASTS 2016/17 TO 2020/21**

The Leader of the Council informed Members of the re-priced base budget for 2016/17, base budget forecasts for the period 2016/17 to 2020/21 (the 5 Year Medium Term Planning Period) and the underlying assumptions and considered the future strategy to address the financial trends.

**RESOLVED:** That

- 1 the technical adjustments and re-priced base budget figures for 2016/17 and indicative budgets to 2020/21 be approved (as attached at Appendix B, C, D, E, F, G and H);
- 2 consideration was given to the proposed Policy Changes and Capital Programmes, as detailed within the report;
- 3 consideration was given to the planned changes to Council Tax and Housing Rent for 2016/17, as detailed within the report; and
- 4 in compliance with the Constitution of the Council, the Joint Scrutiny Budget Workshop be asked to consider the budget proposals contained within this report.

*(Moved by Councillor D Cook and seconded by Councillor S Claymore)*

## **80 VCS AND LOCALITY COMMISSIONED SERVICES CONTRACT REVIEW**

The Leader of the Council informed Cabinet and requested approval where necessary on decisions relating to Commissioning Cycle 2 – Tamworth Borough Council VCS funding contracts and Locality Commissioning – multi-agency funding contracts. Also the investment in services provided to Tamworth residents through these contracts will automatically cease on 31 March 2016 unless the decision is taken to take up the option to extend for a further one year.

**RESOLVED:**

- That Cabinet
- 1 authorised officers in conjunction with the Portfolio Holder for Communities and Public Health to take up the option to extend five contracts named in Appendix 1 for a further one year to automatically cease as of 31 March 2017 and one contract for a minimum of a further 6 months;
  - 2 authorised officers in conjunction with the Portfolio Holder for Communities and Public Health to terminate the contract with Business Development Services Ltd for an 'Infrastructure Support to the Business and Third Sector' service in line with the commencement of the Staffordshire County Council (SCC) infrastructure support contract;
  - 3 authorised officers in conjunction with the Portfolio Holder for Communities and Public Health to use the funding released from the termination of the 'Infrastructure Support to the Business and Third Sector' contract to purchase additional support for Tamworth from the successful SCC infrastructure support contract holder on an as and when basis;
  - 4 authorised officers in conjunction with the Portfolio Holder for Communities and Public Health and the Portfolio Holder for Economy and Education to develop a new business support service with a proposal to be brought to a future Cabinet for approval;
  - 5 delegated authority to the Director of Housing and Health in conjunction with the Portfolio Holder for Communities and Public Health to manage the contracts set out in Appendix 1 during the final year of operation;
  - 6 endorsed the 6 month performance data for the 12 contracts provided in Appendix 2; and
  - 7 endorsed the Director of Housing and Health in conjunction with the Portfolio Holder for Communities and Public Health and the Commissioning Hub partners to decide on

*(Moved by Councillor D Cook and seconded by Councillor S Doyle)*

The Portfolio Holder for Operations and Assets reported on the Council Tax Base for the Borough Council for 2016/17.

**RESOLVED:** That Tamworth Borough Council resolves its calculation of the Council Tax Base for the year 2016/17 to be 20,904 (2015/16 – 20,628)

*(Moved by Councillor D Cook and seconded by Councillor S Claymore)*

**82 WRITE OFFS 01/04/15 - 30/09/15**

The Portfolio Holder for Operations and Assets provided Members with details of write offs from 1st April 2015 to 30th September 2015 and sought approval to write off irrecoverable debt in line with policy re Housing Benefit Overpayments in excess of £10k.

**RESOLVED:** That Members endorsed the amount of debt written off for the period of 1st April 2015 to 30th September 2015 – **Appendix A - D** and approved the write off of irrecoverable debt for Housing Benefit Overpayments of £28,988.66 – **Appendix E** respectively.

*(Moved by Councillor D Cook and seconded by Councillor S Doyle)*

**83 TREASURY MANAGEMENT STRATEGY STATEMENT AND ANNUAL INVESTMENT STRATEGY MID-YEAR REVIEW REPORT 2015/16**

The Portfolio Holder for Operations and Assets presented to Members the Mid-year review of the Treasury Management Strategy Statement and Annual Investment Strategy.

**RESOLVED:** That Cabinet

- 1 accepted the Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2015/16;
- 2 approved the changes to the credit methodology whereby viability, financial strength and support ratings will not be considered as key criteria in the choice of creditworthy investment counterparties, and revise the minimum sovereign credit criterion to AA- for all sovereigns within our current Annual Investment Strategy; and
- 3 approved the inclusion of Property Funds within the Treasury Management Strategy Statement and Annual Investment Strategy as an additional form of Non-

Specified Investment for potential future use.

*(Moved by Councillor D Cook and seconded by Councillor S Claymore)*

#### **84 REVISED GAMBLING ACT 2005 STATEMENT OF PRINCIPLES 2016-2019**

The Portfolio Holder for Communities and Health requested Members to endorse the revised statement of principles following the consultation between 1 August 2015 - 31 October 2015 and the comments from Licensing Committee on 12 November 2015. The comment received from Licensing Committee was that Tamworth Borough Council will promote socially responsible gambling and where possible prevent problem gambling. It is a requirement of the Gambling Act 2005 that the Council publishes a revised Statement of Principles in respect of the requirements of the Act by 1 January 2016.

**RESOLVED:** That Cabinet endorsed the Statement of Principles and recommends them to Council at the meeting on the 15<sup>th</sup> December 2015.

*(Moved by Councillor S Doyle and seconded by Councillor D Cook)*

#### **85 HOMELESSNESS PREVENTION STRATEGY**

The Portfolio Holder for Housing and Waste Management requested Members approval of the refreshed Homelessness Prevention Strategy 2016-20, the annual Strategy Action Plan, the Spend Plan that sets out how the homelessness prevention activity will be resourced over the first two years to 2018 and the supporting review and evidence base document.

The report also requested Cabinet approval of the Housing Solutions Fund, the Hospital Discharge Protocol and refreshed Severe Weather Emergency Protocol (SWEPE), three key tools that will support the delivery of the Strategy and Action Plan.

Additionally, the report requested approval from Cabinet to increase the Bed and Breakfast Budget by £50K in order ensure the Council can assist those in need of temporary accommodation at a time of increased demand.

The report also requested approval to participate in the Government backed Gold Standard scheme that will require the Council to have excellent services and partnerships in place that meet the 10 local challenges that underpin the scheme.

**RESOLVED:** That Cabinet  
1 approved the refreshed Homelessness Prevention Strategy 2016-20 and supporting Action Plan, Spend Plan and Review Document;

- 2 approved the Housing Solutions Fund, the Hospital Discharge Protocol and refreshed Severe Weather Emergency Protocol (SWEP);
- 3 approved an increase of £50K in the Bed and Breakfast income and expenditure budgets; and
- 4 gave approval to participate in the Gold Standard scheme.

*(Moved by Councillor D Cook and seconded by Councillor S Doyle)*

## **86 REVISED STANDARDS FOR HOUSING IN MULTIPLE OCCUPATION (HMOS)**

The Portfolio Holder for Housing and Waste Management requested for Members to agree to the adoption and implementation of revised standards for Housing in Multiple Occupation (HMO) including Category D Lodgings and Hostels for the purpose of temporary accommodation.

### **RESOLVED:**

- That Cabinet
- 1 agreed to the adoption and implementation of revised standards for HMOs; and
  - 2 agreed to the inclusion of Category D Lodgings and Hostels used for temporary accommodation.

*(Moved by Councillor D Cook and seconded by Councillor S Doyle)*

## **87 TINKERS GREEN AND KERRIA REGENERATION**

The Portfolio Holder for Economy and Education requested Members to agree procurement of a developer for the regeneration of the Tinkers Green Estate and Kerria Centre

### **RESOLVED:**

- That Cabinet
- 1 agreed to the commencement of a procurement exercise for a developer for the regeneration of the Tinkers Green Estate and the Kerria Centre;
  - 2 agreed the requirements of developers shown at Annex One of this report including that 100% of the homes to be replaced will be Council owned properties for rent;
  - 3 agreed that the Director of Housing and Health in consultation with the Portfolio Holder for Economy and Education be authorised to agree the final specification



prior to the commencement of the procurement; and

- 4 agreed that the Director for Housing and Health in consultation with the Portfolio Holder for Economy and Education and Solicitor to the Council be authorised to appoint a developer by May 2016

*(Moved by Councillor S Claymore and seconded by Councillor D Cook)*

## 88 EXCLUSION OF THE PRESS AND PUBLIC

**RESOLVED:** That members of the press and public be now excluded from the meeting during consideration of the following item on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

*(Moved by Councillor D Cook and seconded by Councillor S Doyle)*

## 89 COUNCIL GARAGE SITE REDEVELOPMENT

The Portfolio Holder for Economy and Education requested Members to agree the approach to redevelopment of Council owned garage sites for affordable housing.

**RESOLVED:** That the recommendations as contained in the report be approved

*(Moved by Councillor S Claymore and seconded by Councillor D Cook)*

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Leader

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THURSDAY, 10 DECEMBER 2015

**REPORT OF THE PORTFOLIO HOLDER FOR HOUSING AND WASTE MANAGEMENT****STAFFORDSHIRE WASTE PARTNERSHIP MEMORANDUM OF UNDERSTANDING****EXEMPT INFORMATION****PURPOSE**

To advise Cabinet of a pan-Staffordshire agreement to collaborate on all waste management matters with a common aim of producing efficiencies.

**RECOMMENDATIONS**

**It is recommended that Cabinet:**

- **Authorise the Chief Executive and Leader to sign the Memorandum of Understanding without specifying any fixed policy exemptions.**
- **Agree, in the spirit of the MoU, there will be no fundamental service changes implemented while the county wide review process is underway, minor necessary operational changes excepted**

**EXECUTIVE SUMMARY**

Tamworth Borough Council together with its partner in the Joint Waste Lichfield District Council are members of the Staffordshire Waste Partnership. The Partnership is a collaboration of all the councils in Staffordshire which work together on waste management issues and it comprises of the eight District Councils, Staffordshire County Council and Stoke on Trent City Council.

The total spend on waste management across Staffordshire is circa £55 million per annum.

Whilst the partnership has successfully worked on a number of initiatives which have delivered improvements in efficiency for member authorities there has been no formal approach taken to reducing the overall cost of waste management in Staffordshire.

The partnership is proposing that each member authority commits via a memorandum of understanding to work together to identify potential areas of savings in order to minimise the costs of waste collection and disposal whilst preserving service quality. In particular authorities will consider the holistic approach of all actions and decisions to achieve the best outcome for the Staffordshire tax payer, therefore avoiding "cost shunting" between the partners.

In order to achieve the savings, it is deemed that long term alterations to the way the service is delivered and managed are necessary to produce the efficiency improvements. A full baseline assessment, identifying detailed options for potential change and their prospective associated cost savings has already commenced.

External support to complete the options appraisal is required and will therefore incur a one off cost. Staffordshire Waste Partnership applied for funding of £20,000 from the Local Government Association to provide extra resource. This application has been approved and the partner authorities are currently considering how best to deploy the resource as part of

this options analysis. The grant has to be spent by 31<sup>st</sup> March 2016 and this process will be overseen by both the Joint Waste Management Board and Staffordshire Chief Executives.

Previous attempts at increased collaboration on waste collection and disposal across Staffordshire have not been taken forward. In part, this appears to be because there was insufficient recognition of the policy positions / formal decisions of individual local authorities which prevented a larger scale collaborative approach being taken.

Whilst there is no desire to limit the options that may be examined as part of this work, it was prudent to set out as part of the Memorandum of Understanding any current fixed waste policy positions of individual local authorities. This is to ensure there is full transparency at the outset rather than discovering their existence after large amounts of detailed work have been completed. Lichfield and Tamworth have advised the Staffordshire Waste Partnership that they do not have any fixed policy positions and are open to consider all options.

Any proposals that arise from the options appraisal which would impact on Tamworth Borough Council, the shared service, and its Residents will be brought forward for approval through the usual decision making processes.

The Memorandum is an operational document and not a formal or legally binding contract. However partners will agree to share in trust and confidence all financial, operational and policy details that are necessary to achieve the objectives set out in the Memorandum.

Set out in simple, non-legalistic, terms the way that the Partners to the Memorandum will work together on waste management issues in order to maximise efficiency and value for money. The MOU signifies a commitment to change in order to deliver savings whilst delivering efficient standards that are fit for purpose in the light of the financial, legal, technical and operational factors applicable at the time from a financial envelope of circa £55m across all 10 authorities.

The Memorandum represents a high level political commitment for the ten local authorities in Staffordshire to work together on a programme of change which is aimed at minimising the costs of waste collection and disposal whilst preserving service quality.

The Partners, individually and collectively, will by signing the Memorandum agree to the following key principles:

- A. To work in collaboration to achieve financial savings, efficiency improvements, and economies of scale in waste collection, disposal and minimisation, as agreed in the refreshed Joint Municipal Waste Management Strategy for Staffordshire and Stoke on Trent, formally adopted by all partners in 2014.
- B. To consider the holistic approach of all actions and decisions to achieve the best outcome for the Staffordshire tax payer, therefore avoiding “cost shunting” between the partners.
- C. To pro-actively and objectively investigate the potential for shared arrangements such as joint procurement, joint contracts, shared services and collection strategies.
- D. To ensure that only the partners who collaborate to implement change and achieve financial savings receive the proportionate benefits. For example, if three local authorities collaborate to create savings, it is the three councils that benefit in full from the savings; the other authorities do not receive any of the financial benefit.
- E. To fully consider the consequences of any changes to the other partners and to consult any plans with all partners in advance of any decisions being formally made.
- F. To objectively examine the operational and financial impact of any proposals before

taking political decisions in regard to implementation.

**The Memorandum of Understanding is attached as Appendix 1 to the report**

**OPTIONS CONSIDERED**

None – this is a broad agreement to undertake a strategic options appraisal Staffordshire wide

**RESOURCE IMPLICATIONS**

None arising from the agreement of the MoU

**LEGAL/RISK IMPLICATIONS BACKGROUND**

None directly arising from this report

**SUSTAINABILITY IMPLICATIONS**

The outcome of the work undertaken as a result of the Memorandum of Understanding should have a positive impact on the delivery of waste services in Tamworth

**BACKGROUND INFORMATION**

Nil

**REPORT AUTHOR**

Andrew Barratt Director Assets & Environment x 453

**LIST OF BACKGROUND PAPERS**

**APPENDICES**

Staffordshire Waste Partnership Memorandum of Understanding

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# MEMORANDUM OF UNDERSTANDING

## JOINT WORKING ON WASTE MANAGEMENT EFFICIENCY SAVINGS



**CANNOCK CHASE DISTRICT COUNCIL**

**EAST STAFFORDSHIRE BOROUGH COUNCIL**

**LICHFIELD DISTRICT COUNCIL**

**NEWCASTLE UNDER LYME BOROUGH COUNCIL**

**STAFFORD BOROUGH COUNCIL**

**STAFFORDSHIRE COUNTY COUNCIL**

**STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL**

**STOKE ON TRENT CITY COUNCIL**

**SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

**TAMWORTH BOROUGH COUNCIL**

## **1. Purpose of Memorandum of Understanding**

The purpose of this Memorandum of Understanding (the Memorandum) is to: -

1.1 Set out in simple, non-legalistic, terms the way that the Partners to the Memorandum will work together on waste management issues in order to maximise efficiency and value for money. The MOU signifies a commitment to change in order to deliver savings whilst delivering efficient standards that are fit for purpose in the light of the financial, legal, technical and operational factors applicable at the time from a financial envelope of circa £55m across all 10 authorities.

## **2. Partners to the Memorandum**

The Partners to the Memorandum (the Partners) are:

2.1. Cannock Chase District Council, East Staffordshire Borough Council, Lichfield District Council, Newcastle under Lyme Borough Council, Stafford Borough Council, Staffordshire County Council, Staffordshire Moorlands District Council, Stoke on Trent City Council, South Staffordshire District Council and Tamworth Borough Council

## **3. Status of the Memorandum & the Partnership**

3.1. The Memorandum is an operational document. It is not a formal or legally binding contract.

3.2. The Partners, individually and collectively, have (by signing the Memorandum) agreed to use all reasonable endeavours to comply with the terms and spirit of the Memorandum. They will not be obliged to undertake expenditure without that being agreed by them as individual partners except where they each agree to commit funding for a specific purpose.

3.3. The Memorandum represents a high level political commitment for the ten local authorities in Staffordshire to work together on a programme of change which is aimed at minimising the costs of waste collection and disposal whilst preserving service quality.

## **4. Key Principles**

4.1. The Partners, individually and collectively, have (by signing the Memorandum) agreed the following key principles:

- A. To work in collaboration to achieve financial savings, efficiency improvements, and economies of scale in waste collection, disposal and minimisation, as agreed in the refreshed Joint Municipal Waste Management Strategy for Staffordshire and Stoke on Trent, formally adopted by all partners in 2014.
- B. To consider the holistic approach of all actions and decisions to achieve the best outcome for the Staffordshire tax payer, therefore avoiding “cost shunting” between the partners.
- C. To pro-actively and objectively investigate the potential for shared arrangements (such as joint procurement, joint contracts, shared services and collection strategies i.e. 3 weekly residual collections).
- D. To ensure that only the partners who collaborate to implement change and achieve financial savings receive the proportionate benefits. For example, if three local authorities collaborate to create savings, it is the three councils that benefit in full from the savings; the other authorities do not receive any of the financial benefit.
- E. To fully consider the consequences of any changes to the other partners and to consult any plans with all partners in advance of any decisions being formally made.
- F. To objectively examine the operational and financial impact of any proposals before taking political decisions in regard to implementation.



## 5. Timetable

The Joint Waste Management Board (JWMB) and the Staffordshire Waste Officers Group (SWOG) have been tasked with conducting a full baseline assessment, identifying detailed options for potential change and expose prospective associated cost savings.

External support to conduct an options appraisal is required and will therefore incur a short term one off cost. Staffordshire Waste Partnership applied for funding of £20,000 from the Local Government Association to provide extra resource to assist the Partnership Manager with the work, whilst continuing with the everyday workload of projects. This application has been approved and partners need to agree how best to deploy as part of this options analysis. The business case will be drafted by SWOG, and addressed at the JWMB and Staffordshire CEO Group for approval. There will be external scrutiny of how these funds are used.

It is recognised that in order to identify potential savings, current costs and service standards need to be accurately and consistently detailed. The Partners agree to co-operate fully in the preparation of a comprehensive assessment of current base line cost and the savings made (compared to 2007) to date.

The baseline assessment will be presented at October's JWMB meeting and available to CEO thereafter. The headline 'options for savings' would be available to Staffordshire CEO Group during January 2016 and more detailed options available in Spring 2016 taking into account key factors such as existing contract end dates. These options would be formally considered by the JWMB.

Using data collected as part of this initial study, the partnership should set out an overall savings target and time scale which is both achievable and challenging.

## 6. Detailed Scoping of Options to create savings

In order to achieve the required savings, it is deemed that long term service alterations are necessary to produce the efficiency improvements to lower costs. The background work will lead to the creation of a short list of options for consideration by all partners.

The following are examples of the type of options for consideration (but not limited to the following):

Informal collaborations (already undertaken to some extent);

- Joint contracts, such as processing / treatment facilities, transfer stations etc.
- Joint procurement.
- Joint venture with private / third sector organisations.
- Joint HWRC and disposal contracts between WDA and UA.

Formal collaborations;

- Joint mandatory collection services, e.g. Tamworth and Lichfield joint waste service.
- Joint non-mandatory collection services, e.g. bulky waste, and trade waste.
- Joint waste authority (unitary waste powers, e.g. Dorset and Somerset WPs).

When focusing on the collection service methodology alterations that could yield savings, it is important to note that the implementation of such changes can be collaborative, either formally with the creation of a joint service or an informally agreed common policy with optional joint contracts.

Example options to be considered could include, but are not limited to, the following;

- Reduction in size of residual waste bins (already implemented in part in some areas) offset with increased frequency / capacity for other waste streams.
- Reduction in residual waste collection frequencies (3 or 4 weekly), offset with increased frequency / capacity for other waste streams.
- Remove food from organic waste collection (disposal savings).
- Separate food waste collections (likely to be combined with a reduction of residual waste frequency or capacity).
- Increase / improve commercial waste collection services.
- Standardise colour /size of bins across Staffordshire and procure single contract for their supply.

It should be noted that for any of these example options, collaboration can across either all local authorities, or in clusters geographically or operationally.

The options analysis would set out clearly the costs, benefits and public/ service / political implications of each option.

**Partners agree to share in trust and confidence all financial, operational and policy details that are necessary to achieve the objectives set out in Section 1 of this MOU.**

## 7. Exceptions

Previous attempts at increased collaboration on waste collection and disposal across Staffordshire have not been taken forward. In part, this appears to be because there was insufficient recognition of the policy positions / formal decisions of individual local authorities which prevented a larger scale collaborative approach to be taken.

Whilst there is no desire to limit the options that may be examined as part of this work, it is prudent to set out as part of this MOU any currently fixed waste policy positions of individual local authorities. The rationale for doing so is in order that there is full awareness of these at the outset rather than discovering their existence after large amounts of detailed work has been completed.

The specific exemptions confirmed by Council are:

Council	Exception
Cannock Chase Council	Would not consider any option which introduces new charges for domestic waste collection.
South Staffordshire District Council	Would not consider any option which introduces new charges for domestic waste collection.
East Staffordshire Borough Council	Would not consider any outsourcing solution for waste collection.
Stafford Borough Council	Commissioning and procurement of a new long-term contract, with effect from February 2018, will dictate the pace and limit the opportunity for joint change'.

## 8. Signatures

The local authorities below are committing to change on a collaborative basis.

<b>Local Authority</b>	<b>Leader</b>	<b>Chief Executive</b>
Cannock Chase District Council		
East Staffordshire Borough Council		
Lichfield District Council		
Newcastle u Lyme Borough Council		
Stafford Borough Council,		
Staffordshire County Council		
Staffordshire Moorlands District Council		
Stoke on Trent City Council		
South Staffordshire District Council		
Tamworth Borough Council		

**FINAL VERSION**  
**3 November 2015**

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